



**KAPLAN MANAGEMENT CONSULTANTS, INC
RENTAL PROPERTY INFORMATION SHEET TAX
YEAR 2024**

****PLEASE COMPLETE ENTIRETY OF THIS WORKSHEET (IF APPLICABLE)
*RETURNS WILL NOT BE PREPARED WITHOUT A COMPLETED WORKSHEET***

PROPERTY ADDRESS _____

VALUE OF HOUSE (IF NEW RENTAL) \$ _____ DATE PURCHASED _____

DID YOU MAKE ANY PAYMENTS IN 2023 THAT WOULD REQUIRE YOU TO FILE FORM(S) 1099?

YES NO

IF YES, DID YOU OR WILL YOU FILE REQUIRED FORM(S) 1099? YES NO

INCOME

TOTAL RENTS RECEIVED \$ _____

EXPENSES (WHOLE \$ AMOUNTS)

ADVERTISING \$ _____ COMMISSIONS \$ _____

INSURANCE \$ _____ MORTGAGE INTEREST \$ _____

LEGAL/PROFESSIONAL FEES \$ _____ REAL ESTATE TAXES \$ _____

CLEANING/MAINTENANCE \$ _____ SUPPLIES \$ _____

MANAGEMENT FEES \$ _____ REPAIRS \$ _____

TELEPHONE \$ _____ AUTO/TRAVEL EXPENSES \$ _____

UTILITIES (ELEC., GAS, WATER) \$ _____ MAJOR RENOVATIONS \$ _____

OTHER EXPENSES (PLEASE LIST):

I UNDERSTAND THAT IF REQUESTED BY FEDERAL OR STATE TAXING AUTHORITIES, I WILL HAVE TO PRODUCE RECEIPTS TO SUBSTANTIATE MY DEDUCTIONS.

CLIENT SIGNATURE

CLIENT NAME

DATE